

## National Sports Coordinator

As per the constitution of Australian National Sikhs Sports & Cultural Council the Executive committee shall appoint suitably qualified person(s) to the role of national sports coordinator

The National Coordinator:

- Must demonstrate sound knowledge & experience in the given sport.  
Must understand general participation rules
- Is entrusted by the Executive to on its behalf ensure the sport in general, member clubs & participants uphold the aims & objectives of the Sikh games.
- Must at all times act as impartial & independently of any club affiliations. Should any situation arise that the national coordinator is conflicted he/she shall seek guidance from Executive Committee prior to any decisions.

Responsibility of a National Coordinator:

- 1) National Sport Coordinator will ensure clubs are kept informed of any changes, requirements or updates from the ANSSACC Executive Committee
- 2) National Sport Coordinator is responsible to review, update and maintain the specific sports rules to keep them current:
  - a. With Australian and International standards
  - b. In line with the participation levels at Sikh Games
  - c. Accommodate Strategy & Planning for future growth with particular focus on women and junior participation
  - d. Update to resolves any inconsistencies or issues arisen at previous games
  - e. Are available on the website
- 3) National Sport Coordinator must ensure any changes to rules follow due process:
  - a. Minor updates can be presented to Executive for approval
  - b. Any significant changes require consensus of majority clubs before being presented to Executive for final approval
- 4) National Sports Coordinator is responsible for creating and maintaining a list of club contacts
- 5) National Sports Coordinator is responsible for creation of fair & unbiased draw structure i.e. where possible the draw structure will use a transparent seeding system, cater for different levels of competition (divisions) and allow for varied participation numbers from year to year.
  - a. Executive shall have final approval on draws & any special requests from local organising committee
- 6) National Sports Coordinator will act as first point of call for resolving any specific sports related issues including but not limited to player eligibility & disciplinary issues.

- 7) In case of any major breaches to rules that require significant penalty. National coordinator shall not make any unilateral decisions. They will provide detailed summary and outline suitable recommendations to the Executive for final decision
- 8) All player eligibility issues must be documented, kept in central database and transparent to the executive at all times.
- 9) Create a post games summary report and submit by within 14 days of the games

Support to local organising committee:

- 1) National Sports Coordinator will support & provide guidance to local sports coordinator / organising committee as required ensuring that:
  - a. Adequate number of fields/grounds are available
  - b. Field/grounds meet Sikh Games standards
  - c. Referees are available and up to the standard required for the Sikh Games
  - d. A schedule of matches is developed in line with governing rules & any template pool structures for that sport. Take into account any special requests from clubs or local organising committee
  - e. Draws are available to participating teams within appropriate period of time. Ideally 4 weeks prior to tournament.
- 2) National Sports Coordinator will provide support to ensure all player registrations for their sport are completed within the required deadlines as set by local organising committee.
- 3) National Sports Coordinator is responsible for providing final summary of the results from the Sikh Games to the Executive